1. Teaching & Learning

Daily activities and interactions within the FCC home are indicators that a provider is offering an environment and experiences that are safe, healthy, and stimulating for children across ages and developmental abilities. This includes offering both indoor and outdoor activities to support varied learning experiences. To ensure that young children’s experiences are developmentally and age appropriate, providers are expected to incorporate a comprehensive curriculum and child assessment system that are aligned with the Illinois Early Learning Guidelines for Birth to Three and Illinois Early Learning and Development Standards for ages three to five. By providing necessary adaptations to a child’s experience, a high quality environment allows each and every child, including those with special needs, to learn, grow and develop.

2. Family & Community Engagement

Family engagement in children’s early learning experiences is a key dimension of how early childhood settings can positively impact child and family well-being. Responsive and reciprocal provider-family relationships in early care and education settings may lead to greater family engagement and involvement both in and out of the child’s home. Family child care providers can build these collaborative relationships with families through the following practices: regular, effective two-way communication and collaborative decision-making about children’s learning experiences; connecting families to available community resources and building a sense of community among families as well as supporting families’ needs and interests. In addition, helping families navigate transitions also provides meaningful support to children so that they can continue to succeed as they progress in their learning, growth and development.

3. Leadership & Management

Research demonstrates that strong leadership and sound business practices are essential to the sustainability of quality care and education provided in family child care. This is accomplished by incorporating sustainable and sound business practices, regularly assessing overall program operations, and establishing program goals to continually improve the quality of the FCC home. Careful attention to the provider-to-child ratio, size and age range of the group in a FCC home are additional critical factors to ensure the home maintains a high-quality environment where all children can learn and develop.

4. Qualifications & Continuing Education

High-quality family child care is implemented by providers who have the formal and relevant education and professional preparedness to manage the child care home, sustain sound business administration, lead any assistants in providing the most up-to-date practices for educational development, and engage with children and families in a mixed-age setting.
## 1A. Teaching & Learning

<table>
<thead>
<tr>
<th>LICENSED</th>
<th>BRONZE</th>
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</thead>
<tbody>
<tr>
<td><strong>LEARNING ENVIRONMENT</strong></td>
<td><strong>FCC provider demonstrates a high quality learning environment</strong></td>
<td><strong>FCC provider demonstrates a commitment to continuously improving the</strong></td>
<td><strong>FCC provider demonstrates a high quality learning environment</strong></td>
</tr>
<tr>
<td></td>
<td><strong>ExceleRate-approved training on the use of the Family Child Care</strong></td>
<td><strong>ExceleRate-approved training on the use of the Family Child Care</strong></td>
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</tr>
<tr>
<td></td>
<td><strong>Environment Rating Scale - Revised (FCCERS-R)</strong> for program design and</td>
<td><strong>Environment Rating Scale - Revised (FCCERS-R)</strong> for program design and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>continuous improvement <strong>Documentation of completion of ExceleRate-approved training on</strong></td>
<td>continuous improvement <strong>Documentation of completion of ExceleRate-approved training on</strong></td>
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</tr>
<tr>
<td></td>
<td>FCCERS-R verified by Gateways Registry</td>
<td>FCCERS-R verified by Gateways Registry</td>
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<tr>
<td>EVIDENCE:</td>
<td>EVIDENCE:</td>
<td>EVIDENCE:</td>
<td>EVIDENCE:</td>
</tr>
<tr>
<td>Meets State of Illinois (DCFS) Licensing Standards</td>
<td>Documentation of completion of ExceleRate-approved training on FCCERS-R verified by Gateways Registry</td>
<td>*FCCERS-R average overall score of at least 4.5 or higher (excluding Personal Care Routines subscale and Active Physical Play item #26) verified by on-site assessment by state-approved assessor OR Evidence from state-approved accrediting body</td>
<td></td>
</tr>
</tbody>
</table>

### 1. Teaching & Learning

- **Note:** To be prepared for FCCERS-R assessment, FCC provider completes ExceleRate-approved training on FCCERS-R verified by Gateways Registry. A definition of terms underlined can be found in the glossary on pages 19 and 20.
1. Teaching & Learning

<table>
<thead>
<tr>
<th>LICENSED</th>
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</thead>
<tbody>
<tr>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>FCC provider and, if applicable, assistant complete ExceleRate-approved training on supervision of mixed ages and home safety in family child care</td>
<td>FCC provider maintains a healthy and safe home environment for all children in care</td>
<td>FCC provider maintains a healthy and safe learning and home environment for all children in care</td>
</tr>
<tr>
<td>Meets State of Illinois (DCFS) Licensing Standards</td>
<td>Documentation of completion of ExceleRate-approved training on supervision of mixed ages and home safety in family child care verified by Gateways Registry</td>
<td>FCC provider uses screen time appropriately. Screen time includes all electronic media such as television, video, games, computers, tablets, smart phones, or any other screened electronic devices</td>
<td>FCC provider uses screen time appropriately and has a written policy regarding screen time. Screen time includes all electronic media such as television, video, games, computers, tablets, smart phones, or any other screened electronic devices</td>
</tr>
<tr>
<td><strong>EVIDENCE:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FCC provider completes CCAT-R Health &amp; Safety Checklist every 3 months and maintains log that is verified by state-approved assessor AND FCCERS-R score of at least 5.0 on “use of TV, video, and/or computer” item (#25) verified by state-approved assessor OR Evidence from state-approved accrediting body</td>
<td></td>
<td>FCC provider completes CCAT-R Health &amp; Safety Checklist every 3 months and maintains log that is verified by state-approved assessor AND FCCERS-R score of at least 5.0 on “use of TV, video, and/or computer” item (#25) verified by state-approved assessor OR Evidence from state-approved accrediting body</td>
<td></td>
</tr>
</tbody>
</table>

A definition of terms underlined can be found in the glossary on pages 19 and 20.
### 1. Teaching & Learning

<table>
<thead>
<tr>
<th>INTERACTIONS</th>
<th>LICENSSED</th>
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<th>GOLD</th>
</tr>
</thead>
<tbody>
<tr>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>FCC provider completes ExceleRate-approved training on the use of the FCCERS-R for program design and continuous improvement</td>
<td>FCC provider demonstrates developmentally appropriate interactions and practices and responds to developmental level of all children in care regardless of age or ability. Establishes consistent routines, daily schedule, and lesson plans</td>
<td>FCC provider demonstrates high-quality, developmentally appropriate interactions and practices and responds to developmental level of all children in care regardless of age or ability</td>
<td></td>
</tr>
</tbody>
</table>

**EVIDENCE:**
- Meets State of Illinois (DCFS) Licensing Standards
- Documentation of completion of ExceleRate-approved training on FCCERS-R verified by Gateways Registry
- FCCERS-R score: 4.0 on “Listening and Talking” and “Interaction” subscales verified by scores submitted from state-approved assessor
- FCCERS-R score: 4.75 on “Listening and Talking” and “Interaction” subscales verified by scores submitted from state-approved assessor
- Evidence from state-approved accrediting body
This chart provides an overview of the standards at each Circle of Quality for Licensed Family Child Care (FCC) and Group Homes.

### 1. Teaching & Learning

<table>
<thead>
<tr>
<th>LICENSSED</th>
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</thead>
</table>
| **License of Children and Family Services (DCFS) Licensing Standards** | FCC provider completes ExceleRate-approved training on: *Illinois Early Learning Guidelines (IELG) - Illinois Early Learning and Development Standards (IELDS)*

**EVIDENCE:**
- Meets State of Illinois (DCFS) Licensing Standards

**Overview of curricula, OR training on implementation of curriculum OR training on a specific curriculum aligned with IELG/IELDS and addresses mixed ages**

**EVIDENCE:**
- Identification of curriculum and assessment tool that is aligned with IELG/IELDS. Verified by state-approved assessor.

**Completion of ExceleRate-approved training on:**
- IELG/IELDS
- Curriculum implementation OR training on a specific curriculum

**Training verified by Gateways Registry**

**OR**
- Evidence from state-approved accrediting body

---

**License of Children and Family Services (DCFS) Licensing Standards** | FCC provider identifies a curriculum and assessment tool aligned with IELG/IELDS. Curriculum must address working with mixed age groups if provider is licensed to care for mixed ages of children

**EVIDENCE:**
- Use of selected curriculum and assessment tool that is aligned with IELG/IELDS. Verified by state-approved assessor.

**OR**
- Evidence of lesson plans that include mixed age groups as appropriate to ages enrolled in home. Verified by state-approved assessor.

- Evidence from state-approved accrediting body

---

A definition of terms underlined can be found in the glossary on pages 19 and 20.
### 1. Teaching & Learning

#### 1E. Child Screening

<table>
<thead>
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<th>LICENSED</th>
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<tbody>
<tr>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>FCC provider completes ExceleRate-approved training on screening tools</td>
<td>FCC provider has written policies and procedures in place to ensure all children (birth to age 5) are screened annually for the purpose of identifying special needs; parents are provided screening results and information on where they can go for additional evaluation and services*</td>
<td>FCC provider has written policies and procedures in place to ensure all children (birth to age 5) are screened annually using an approved screening tool for the purpose of identifying special needs; parents are provided screening results and information on where they can go for additional evaluation and services*</td>
</tr>
</tbody>
</table>

**EVIDENCE:**

- Meets State of Illinois (DCFS) Licensing Standards
- Documentation of completion of ExceleRate-approved training on screening tools verified by Gateways Registry
- Documentation of policies and procedures for screening children and sharing results with parents; parent-signed permission forms to conduct screening. Verified by state-approved assessor
- Documentation of completion of ExceleRate-approved training on screening tools if FCC provider conducts screening verified by Gateways Registry
- Documentation of policies and procedures for screening children and sharing results with parents; parent-signed permission forms to conduct screening; sample of screening results. Verified by state-approved assessor
- Documentation of completion of ExceleRate-approved training on screening tools if FCC provider conducts screening verified by Gateways Registry

---

A definition of terms underlined can be found in the glossary on pages 19 and 20.

*Note: Screenings may be conducted by a community consultant, Child and Family Connections, or Location Education Agency OR by the FCC provider. If FCC provider screens children, FCC provider must have received ExceleRate-approved training on approved screening tools and implementation.
1. Teaching & Learning

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<tbody>
<tr>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
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</table>

**EVIDENCE:**

Meets State of Illinois (DCFS) Licensing Standards

<table>
<thead>
<tr>
<th>BRONZE</th>
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<tbody>
<tr>
<td>FCC provider and, if applicable, assistant complete ExceleRate-approved training on inclusion of children with special needs</td>
</tr>
</tbody>
</table>

**EVIDENCE:**

Documentation of completion of ExceleRate-approved training on inclusion of children with special needs verified by Gateways Registry

<table>
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<th>SILVER</th>
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<tbody>
<tr>
<td>FCC provider has knowledge of community resources concerning children with special needs</td>
</tr>
</tbody>
</table>

**AND**

FCC provider and if applicable, assistant, complete ExceleRate-approved training on inclusion of children with special needs

**EVIDENCE:**

Documentation of completion of ExceleRate-approved training on inclusion of children with special needs verified by Gateways Registry

<table>
<thead>
<tr>
<th>GOLD</th>
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</thead>
<tbody>
<tr>
<td>FCC provider submits annual data on number of children with special needs served</td>
</tr>
</tbody>
</table>

**AND**

For children with IFSPs/IEPs, FCC provider encourages parent to share information from IFSP/IEP meeting

**AND**

FCC provider and any assistants complete ExceleRate-approved training on inclusion of children with special needs

**EVIDENCE:**

If the FCC provider has a child with a special need in care, provide documentation of policies and procedures for sharing IFSP/IEP meeting information with providers and parents. Verified by state-approved assessor.

**AND**

Documentation of completion of ExceleRate-approved training on inclusion of children with special needs verified by Gateways Registry

**OR**

Evidence from state-approved accrediting body

---

A definition of terms underlined can be found in the glossary on pages 19 and 20.
### 1G. Teaching & Learning

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<tr>
<th>LICENSED</th>
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</thead>
<tbody>
<tr>
<td><strong>Linguistically and Culturally Appropriate Practice</strong></td>
<td></td>
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</tr>
<tr>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>FCC provider and, if applicable, assistant complete ExceleRate-approved training on diversity that addresses the relationship between culture, race, and language development and usage</td>
<td>FCC provider completes a self-assessment of its linguistically and culturally appropriate policies and practices AND Creates a written CQIP based on assessment results AND Children are encouraged to use their home language in play and learning experiences</td>
<td>FCC provider implements evidence-based policies, practices, curriculum and assessments that support the development of linguistically/racially/culturally diverse children &amp; families AND Children are encouraged to use their home language in play and experiences</td>
</tr>
</tbody>
</table>

**Evidence:**
- Meets State of Illinois (DCFS) Licensing Standards
- Documentation of completion of ExceleRate-approved training on cultural/linguistic/racial diversity verified by Gateways Registry
- FCCERS-R score of 4.0 or higher on "Promoting Acceptance of Diversity" (item #24) verified by state-approved assessor
- Evidence from state-approved accrediting body

A definition of terms underlined can be found in the glossary on pages 19 and 20.
## 2. Family & Community Engagement

### 2A. FAMILY-PROVIDER COMMUNICATION AND COLLABORATION

<table>
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<th>LICENSED</th>
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<tbody>
<tr>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>FCC provider completes ExceleRate-approved training on family engagement and communication strategies</td>
<td>FCC provider engages in two-way communication with families and offers at least two modes of communication for families to choose from; Communication is available in families preferred mode and language; Provider offers a minimum of two conferences with each family per year; Provider seeks family input regarding goals for children and daily routines</td>
<td>FCC provider engages in two-way communication with families and offers at least three modes of communication for families to choose from; Communication is available in families preferred mode and language; Provider offers a minimum of two conferences with each family per year; Annual family surveys are used to gather family feedback about the program and to implement program quality improvements; Provider has a daily plan of communication with families and seeks family input regarding goals for children and daily routines</td>
</tr>
</tbody>
</table>

**EVIDENCE:**

- Meets State of Illinois (DCFS) Licensing Standards
- Documentation of completion of ExceleRate-approved training on family engagement and communication strategies verified by Gateways Registry
- Documentation of two communication modes and preferences; Evidence of daily communication with families in their preferred language; Conference notes showing discussion of goals and family input, as well as calendar showing conference schedule
- Documentation of completed annual family surveys

**AND**

- Verification by state-approved assessor

**OR**

- Evidence from state-approved accrediting body

**AND**

- Verification by state-approved assessor

**OR**

- Evidence from state-approved accrediting body
This chart provides an overview of the standards at each Circle of Quality for Licensed Family Child Care (FCC) and Group Homes.

EX0213  REV 12.18.19

A definition of terms underlined can be found in the glossary on pages 19 and 20.

### 2. Family & Community Engagement

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<tbody>
<tr>
<td><strong>2B.</strong> State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>FCC provider completes ExceleRate-approved training on developing and enhancing supports for families</td>
<td>FCC provider offers current information and referrals as needed to families regarding community resources. FCC provider implements a minimum of three family supports monthly. Opportunities are planned for child care families to get to know each other through at least three informal/formal gatherings annually</td>
<td>FCC provider offers current information and referrals as needed to families regarding community resources; FCC provider implements a minimum of three family supports monthly. Opportunities are planned for families within the child care home to get to know each other through at least three informal/formal gatherings annually</td>
</tr>
</tbody>
</table>

**EVIDENCE:**

- Meets State of Illinois (DCFS) Licensing Standards
- Documentation of completion of ExceleRate-approved training on developing and enhancing supports for families verified by Gateways Registry
- Evidence of a current list of local community services and organizations; Documentation of at least two family supports
- Documentation of at least two family informal/formal gatherings annually
- Verification by state-approved assessor
- Evidence from state-approved accrediting body
- Evidence of current list of local community services and organizations; Documentation of at least three family supports
- Documentation of at least three informal/formal gatherings annually
- Verification by state-approved assessor
- Evidence from state-approved accrediting body
### 2. Family & Community Engagement

#### 2C. Transitions

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<tbody>
<tr>
<td><strong>TRANSITIONS</strong></td>
<td><strong>EVIDENCE:</strong> Meets State of Illinois (DCFS) Licensing Standards</td>
<td><strong>EVIDENCE:</strong> Documentation of completion of ExceleRate-approved training on transition strategies verified by Gateways Registry</td>
<td><strong>EVIDENCE:</strong> Documentation of transition policy and procedures verified by state-approved assessor OR Evidence from state-approved accrediting body</td>
</tr>
</tbody>
</table>

- **FCC provider implements** policies and practices to provide general information about transitions and engages families in discussions and/or activities addressing child and family transitions.

- **FCC provider completes** ExceleRate-approved training on transition strategies.

- **FCC provider implements** a written plan of activities and strategies that facilitate the transition of children and families into and out of the FCC home, other early learning environments, community services, and school settings including transition to Kindergarten.
### 3. Leadership & Management

<table>
<thead>
<tr>
<th>3A.</th>
<th>LICENSED</th>
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<tbody>
<tr>
<td><strong>BUSINESS ADMINISTRATION</strong></td>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>FCC provider completes ExceleRate-approved introductory training on the Business Administration Scale (BAS)</td>
<td>FCC provider demonstrates commitment to quality improvement and sustainability of business practices</td>
<td>FCC provider demonstrates high-quality and sustainable business practices</td>
</tr>
<tr>
<td><strong>EVIDENCE:</strong></td>
<td>Meets State of Illinois (DCFS) Licensing Standards</td>
<td>Documentation of completion of ExceleRate-approved training on BAS verified by Gateways Registry</td>
<td>Documentation of BAS* self-assessment &amp; CQIP to address any items below 4.0 AND Verification of Fiscal Management, Record Keeping and 2 additional provider-selected items by state-approved assessor OR Evidence from state-approved accrediting body</td>
<td>BAS* average overall score 5.0 or higher on these items: Fiscal Management, Risk Management, and Record Keeping AND 3 additional provider-selected BAS* items. Scores verified by state-approved assessor OR Evidence from state-approved accrediting body</td>
</tr>
</tbody>
</table>

A definition of terms underlined can be found in the glossary on pages 19 and 20.

*Note: To be prepared for BAS verification provider completes ExceleRate approved training on the use of the Scale verified by Gateways Registry.
### 3B. RATIOS

<table>
<thead>
<tr>
<th>LICENSED</th>
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<tbody>
<tr>
<td><strong>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</strong></td>
<td><strong>FCC provider meets State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</strong></td>
<td><strong>FCC provider meets State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</strong></td>
<td><strong>FCC HOME</strong>&lt;sup&gt;<em>&lt;/sup&gt; 1 adult to 6 children with no more than 2 children under 2 years of age <strong>FCC GROUP HOME</strong>&lt;sup&gt;</em>&lt;/sup&gt; 2 adults to 12 children with no more than 6 children under 30 months; no more than 4 children under 15 months</td>
</tr>
</tbody>
</table>

**EVIDENCE:**
- Meets State of Illinois (DCFS) Licensing Standards

**EVIDENCE:**
- Meets State of Illinois (DCFS) Licensing Standards

**EVIDENCE:**
- Meets State of Illinois (DCFS) Licensing Standards

**EVIDENCE:**
- Ratios and group size verified by state-approved assessor and FCC provider qualifications verified by Gateways Registry

**OR**
- Evidence from state-approved accrediting body

---

*FCC providers may be exempted from the ratio and group size requirements if they have an average score on the FCCERS-R of 5.0 or higher AND FCC provider holds a Gateways Infant-Toddler Credential Level 3 or higher if infants and toddlers are in care

A definition of terms underlined can be found in the glossary on pages 19 and 20.
### 3C. Leadership & Management

#### LICENSING

**LICENSED**

- State of Illinois Department of Children and Family Services (DCFS) Licensing Standards

**Evidence:**

- Meets State of Illinois (DCFS) Licensing Standards

---

**BRONZE**

- FCC provider completes ExceleRate-approved training on continuous quality improvement planning

**Evidence:**

- Documentation of completion of ExceleRate-approved training on continuous quality improvement planning verified by Gateways Registry

---

**SILVER**

- FCC provider develops and implements written CQIP using self-assessment results

**Evidence:**

- Submit CQIP
- Evidence from state-approved accrediting body

---

**GOLD**

- FCC provider demonstrates progress towards meeting objectives of its CQIP based on self-assessment results

**Evidence:**

- Demonstrate progress made on implementation of self-assessment and CQIP verified by state-approved assessor
- Evidence from state-approved accrediting body

---

A definition of terms underlined can be found in the glossary on pages 19 and 20.
This chart provides an overview of the standards at each Circle of Quality for Licensed Family Child Care (FCC) and Group Homes.

### 4. Qualifications & Continuing Education

<table>
<thead>
<tr>
<th>Circle of Quality</th>
<th>Licensed Family Child Care (FCC)</th>
<th>Group Homes</th>
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<tbody>
<tr>
<td><strong>4A.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>LICENCED</strong></td>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>Meets State of Illinois (DCFS) Licensing Standards</td>
</tr>
<tr>
<td><strong>SILVER</strong></td>
<td>Gateways FCC Credential Level 4 or higher</td>
<td>Gateways FCC Credential Level 4 or higher</td>
</tr>
<tr>
<td><strong>GOLD</strong></td>
<td>BA degree or higher AND Gateways FCC Credential Level 5 OR Gateways FCC Credential Level 4 and collaborates with a state-approved consultant</td>
<td>BA degree or higher AND Gateways FCC Credential Level 5 OR Gateways FCC Credential Level 4 and collaborates with a state-approved consultant</td>
</tr>
</tbody>
</table>

**EVIDENCE:**
- FCC provider qualifications verified by Gateways Registry or Gateways Basic Transcript Review AND Documentation of collaboration with a state-approved consultant, if applicable
- Evidence from state-approved accrediting body

*ExceleRate system administrators recognize that achieving the required Credentials in some cases is a major leap in an environment where programs are struggling to maintain DCFS qualified teachers, managing staff turnover, and more. For this reason, we have continued to delay the enforcement of Standards 4A and 4B. Programs must continue completing a Continuous Quality Improvement Plan (CQIP) including concrete, achievable goals and action steps the program is making towards meeting the Credential requirements.*
# ExceleRate® Illinois

Quality Standards Overview

## Licensed Family Child Care (FCC) and Group Homes

This chart provides an overview of the standards at each Circle of Quality for Licensed Family Child Care (FCC) and Group Homes.

## 4. Qualifications & Continuing Education

### 4B.

<table>
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<th>LICENSED</th>
<th>BRONZE</th>
<th>SILVER</th>
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<tbody>
<tr>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>Meets State of Illinois (DCFS) Licensing Standards on FCC assistant qualifications</td>
<td>Any assistant required for licensing ratios must have a Gateways ECE Credential Level 1 or higher OR a Gateways FCC Credential Level 2 or higher, OR CDA*</td>
<td>Any assistant required for licensing ratios must have a Gateways ECE Credential Level 2 or higher OR Gateways FCC Credential Level 2 or higher**</td>
</tr>
</tbody>
</table>

**EVIDENCE:**
- Meets State of Illinois (DCFS) Licensing Standards
- EVIDENCE:
- Meets State of Illinois (DCFS) Licensing Standards
- AND
- Any substitute must have either a Gateways ECE Credential Level 2 or higher OR Gateways FCC Credential Level 2 or higher OR CDA

*ExceleRate system administrators recognize that achieving the required Credentials in some cases is a major leap in an environment where programs are struggling to maintain DCFS qualified teachers, managing staff turnover, and more. For this reason, we have continued to delay the enforcement of Standards 4A and 4B. Programs must continue completing a Continuous Quality Improvement Plan (CQIP) including concrete, achievable goals and action steps the program is making towards meeting the Credential requirements.

**EVIDENCE:**
- Staff qualifications verified by Gateways Registry
- OR
- Evidence from state-approved accrediting body

**EVIDENCE:**
- Staff qualifications verified by Gateways Registry
- OR
- Evidence from state-approved accrediting body

---

*If new assistant hired begins Gateways ECE Credential Level 1 training within 3 months and completes it in one year
**If new assistant hired begins Gateways ECE Credential Level 2 within 3 months and completes it in one year

A definition of terms underlined can be found in the glossary on pages 19 and 20.
### 4. Qualifications & Continuing Education

<table>
<thead>
<tr>
<th>4C.</th>
<th>LICENCED</th>
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</thead>
<tbody>
<tr>
<td><strong>FCC PROVIDER PEER SUPPORT</strong></td>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>FCC provider demonstrates participation in a professional provider association, training cohort or professional peer support group</td>
<td>FCC provider demonstrates active and ongoing participation as a member of a professional provider association, training cohort, or professional peer support group</td>
</tr>
<tr>
<td><strong>EVIDENCE:</strong></td>
<td>Meets State of Illinois (DCFS) Licensing Standards</td>
<td>Meets State of Illinois (DCFS) Licensing Standards</td>
<td>Evidence from state-approved accrediting body</td>
<td>Evidence from state-approved accrediting body</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Documentation may include: business-related email contact with FCC peers, minutes of meetings, proof of membership to an association, or evidence of participation in professional networking activities verified by state-approved assessor</td>
<td>Evidence from state-approved accrediting body</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>OR</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Evidence from state-approved accrediting body</td>
<td></td>
</tr>
</tbody>
</table>

A definition of terms underlined can be found in the glossary on pages 19 and 20.
This chart provides an overview of the standards at each Circle of Quality for Licensed Family Child Care (FCC) and Group Homes.

### 4. Qualifications & Continuing Education

#### 4D. Ongoing Professional Development

<table>
<thead>
<tr>
<th>LICENSED</th>
<th>BRONZE</th>
<th>SILVER</th>
<th>GOLD</th>
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</thead>
<tbody>
<tr>
<td>State of Illinois Department of Children and Family Services (DCFS) Licensing Standards</td>
<td>FCC provider completes ExceleRate-approved training on developing Individualized Professional Development Plans</td>
<td>FCC provider and any assistants required for licensing ratios have individualized, written professional development plans AND FCC provider has a minimum of 20 hours of professional development per year AND any assistant required for licensing ratios has 10 hours of professional development per year</td>
<td>FCC provider and any assistants required for licensing ratios have individualized, written professional development plans AND FCC provider has a minimum of 20 hours of professional development per year including a minimum of 5 hours Gateways Registry-approved training per year for FCC provider</td>
</tr>
</tbody>
</table>

**EVIDENCE:**
- Meets State of Illinois (DCFS) Licensing Standards
- Documentation of completion of ExceleRate-approved training on individualized professional development planning verified by Gateways Registry
- Professional development plans and hours of professional development verified by state-approved assessor OR Evidence from state-approved accrediting body
- Professional development plans and hours of professional development verified by state-approved assessor and Gateways Registry OR Evidence from state-approved accrediting body

A definition of terms underlined can be found in the glossary on pages 19 and 20.
LICENSED FAMILY CHILD CARE

Glossary

Family Child Care Environment Rating Scale – Revised (FCCERS-R) – User-friendly tool used to assess the quality of the family child care home environment.

Continuous Quality Improvement Plan (CQIP) – Plan developed to assist providers in identifying and achieving improvements to strengthen their program.

Child Care Assessment Tool for Relatives (CCAT-R) – A 1 page health/safety checklist created for relative caregivers. Topics covered include: Food Prep, Environment, Routines, Outdoor Play.

Illinois Early Learning Guidelines for Children (IELG) – For children birth to age 3: Provide early childhood professionals and policy makers a framework for understanding child development by presenting information on what children know and should do and what development looks like in everyday life. The main goal of the Guidelines is to offer early childhood professionals a cohesive analysis of children’s development with common expectations and common language. These Guidelines also provide suggestions and ideas on how to create early experiences that benefit all children’s learning and development.

Illinois Early Learning & Development Standards (IELDS) – For children Preschool age to Kindergarten Enrollment Age: Developmentally appropriate set of goals and objectives for young children. Early learners must develop basic skills, understandings, and attitudes toward learning before they can be successful in the K-12 curriculum.

Individual Family Service Plan (IFSP) – Plan developed through the Early Intervention Child & Family Connections office for children 0 to 3 years of age after testing shows a delay in movement, learning, dealing with others, behavior, and/or self-help skills.

Individual Education Plan (IEP) – Developed in coordination with the local school district for children 3 to 21 years of age. An IEP focuses on special education and related services in schools. It includes information on the child’s present levels of academic learning as well as future goals the parent and teacher have for the child.

Modes of communication – Refers to the variety of ways that the provider and parent communicate. This may include face to face conversations, newsletters, bulletin board, notes that go home with children, website, email, phone calls, parent conferences, planned social activities (eg. holiday celebrations), Facebook.

Family supports – Refers to the variety of ways that a provider can be responsive to a family needs. This may include: children’s book/toy lending library, referrals to community resources, sick care for children, extended care during evenings or weekends, social functions for families, transportation to/from the home.

Business Administration Scale (BAS) 2nd Edition – Tool used to assess the quality of business practices within the family child care environment.

FCC Network – An Illinois Department of Human Services (IDHS), Illinois State Board of Education (ISBE) or Head Start FCC network serves as a means of providing peer support, sharing resources, and enhancing professionalism. The goal of the network is to improve the quality of family child care in a specific area, neighborhood, or community by supporting family child care providers. Networks are staffed with paid personnel who offer regular supports and services to meet the unique needs of FCC providers within the network.
This chart provides an overview of the standards at each Circle of Quality for Licensed Family Child Care (FCC) and Group Homes.

Glossary

**State-approved consultant** – Includes Child Care Resource and Referral staff (Quality Specialists, Infant Toddler Child Care Specialists, and Mental Health Consultants), and FCC network coordinators.

**Substitute** – An individual meeting DCFS licensing requirements who is serving as a replacement for the actual FCC provider for more than 30 days within a calendar year.

**Child Development Associate Credential (CDA)** – Designed for those individuals who are working with young children in all settings. The CDA will prepare you to meet the specific needs of children and work with parents and other adults to nurture children’s physical, social, emotional, and intellectual growth in a child development framework.