ExceleRate® Illinois | Continuous Quality Improvement Program Planning Worksheet

Program Worksheet for Standard 4A and 4B- GATEWAYS CREDENTIAL ONLY

([USE THE FAQ PROVIDED FOR GUIDANCE](#))

Your program submitted CQIP in the previous year, inclusive of coursework and/or training completion timelines, for staff advancement toward applicable ExceleRate Gateways Credential requirements of standards 4A and/or 4B. During the last 12 months, staff completed coursework/training, included on the previous year's CQIP, and submitted documentation to the Gateways Credential Department for review. This action generates updated communication to staff from the Gateways Credential Department noting outstanding items still needed to achieve the applicable Credential or official award of the Credential.

As a result, if the Gateways Credential from the previous year's CQIP was NOT awarded, please:

- Print and submit the Gateways Credential Department email to show proof of progress toward the applicable ExceleRate Credential requirements (standards 4A and/or4B).

  OR

- If staff are currently enrolled/attending a college class, please submit proof of enrollment at OR payment made to the College/University.

Check the Gateways Credential(s) that the program is required to obtain to meet requirements:

Bronze	Silver		Gold	
NA	Provider FCC 4	Assistant - ECE/FCC 2	Provider FCC 5	Assistant - ECE/FCC 2

List training/coursework during the previous 12 months that shows progress towards achieving the applicable Gateways Credential. Include one of the pieces of documentation listed above for each staff.

Name of Training/College Course taken	Name of Entity/College/University	Name of Staff	4A/4B Gateways Credential required	Date of completion	Documentation Attached
X *Example: FCC 101*	*Illinois College*	*Jane Doe*	*FCC4*	*5/10/23*	☒

The expectation is that each year the applicable percentage of staff have a Gateways Credential application in progress for ECE, ITC and IDC (if applicable for the Circle applying for/maintaining). List training/coursework to be completed over the next 12 months toward required Credential.

Name of Training/College course to be taken	Name of Entity/College/University	Name of Staff	4A/4B Gateways Credential required	Projected date of completion
Example: FCC 101	*Illinois College*	*Jane Doe*	*FCC4*	*12/31/2023*